

Title: Shipper/Receiver

Location: Woodland, WA

Reports to: Branch Manager

POSITION SUMMARY

As the Shipper/Receiver, you will be a member of our growing team in Woodland, WA. You will work an 8-hour shift from 7:00 A.M. – 3:30 P.M., Monday to Friday. Your primary responsibilities will include shipping and receiving all materials/parts, performing quality control on all materials received, organizing the warehouse, and safely operating forklifts. Additional focus should be placed on collaborating with management, and other team members to achieve company goals.

DUTIES AND RESPONSIBILITIES

- Receive and perform QC on all materials delivered.
- Execute shipping and receiving paperwork, then deliver to admin/sales as required.
- Organization and filing of shipping and receiving documents as required.
- Balance excellent safe working habits with a healthy sense of urgency.
- Material handling and warehouse organization.
- Embrace collaboration and seek performance feedback from peers.
- Keep the warehouse safe, clean, and presentable.
- Safely load and unload trucks with a forklift.
- Safely load and unload pallet racking with a forklift.
- Maintain clean and organized workspaces.
- Perform other duties as assigned.

SKILLS, EDUCATION & EXPERIENCE

Required:

- Excellent spoken and written English
- Able to safely lift 75 lbs.
- Excellent interpersonal and communication skills
- Outstanding organizational skills and attention to detail
- A very strong sense of urgency while operating safely
- Safety first mentality
- Ability to safely operate a forklift



SHIPPER/RECEIVER
Woodland, WA

Preferred skills/Experience:

- Experience with industrial plastics, rubbers, and/or polyurethanes
- Experience with plastic, metal, and/or wood fabrication
- 2+ years of shipping, receiving, or similar experience
- An understanding of blueprint/drawing interpretation

THE BENEFITS:

- Competitive compensation and profit sharing
- Excellent benefits package
- PTO
- Training and development opportunities
- Supportive culture
- Healthy and positive work environment

Compensation will be determined based on qualifications and experience.

HOW TO APPLY: If this role is of interest to you, please send your resume to careers@redwoodplastics.com